

“Think on Your Feet®”

1-day program
24th March 2010 – Sydney

The ability to Think on Your Feet® is a core skill. It involves getting your ideas across clearly, concisely, and persuasively - and being remembered!

Everyone wants you to get to the point. We have all been lost for words in a tough situation, gone around in circles making our point, or worked out the perfect answer after the moment has passed!

The basis of Think on Your Feet® is that clear thinking is the secret to clear speaking. This workshop introduces 10 plans to structure ideas quickly and effectively for maximum impact. By incorporating both left and right brain thinking, we can be articulate and creative within the framework of a logical plan. This makes it easy to respond confidently in an impromptu situation or during a meeting, and to develop memorable presentations when there is time to prepare.

The Think on Your Feet® promise is ... Clarity ... Brevity ... Impact

Think on Your Feet® is an internationally accredited workshop which has gained worldwide recognition as an innovative and highly effective oral communications program.

Program Content

- Three plans to present information with clarity and logic.
- Three assertive plans to persuade, sell or change the listener’s perspective.
- Being creative by using colourful visual examples and analogies for impact
- The Brain Scan Grid to target listener’s core concerns
- Bridging strategies to lessen the emotional impact of tough questions and buy time for a considered response
- Preparing longer presentations quickly and effectively



Pam Harris has twenty years experience in the field of Learning and Development and her training workshops are always enjoyable, high energy and involving

On completion of this program, you will be able to:

- Help your listener by placing your ideas into a simple unifying structure
- Present ideas and information with clarity, brevity and impact
- Be more persuasive
- Field difficult questions with confidence and logic
- Use examples to increase understanding and recall



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Email: info@espeak.com.au
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Think on Your Feet

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SYDNEY PROGRAM

Wednesday, 24th March 2010

VENUE:

Saxons Training Facilities
Level 10, 10 Barrack Street, Sydney, 2000
[Download Saxons Venue map](#)

MELBOURNE PROGRAM

VENUE:

Saxons Training Facilities
Level 8, 500 Collins Street, Melbourne, 3000
[Download Saxons Venue map](#)

Registrations are from 8.30am. Program starts at 9.00am and finishes at 5.00 pm

Registration Fee:

\$695.00

Includes 10% GST, lunch and breaks.
participant workbooks and handouts

Discounts

For 3 or more delegates from the same organisation, a discount of \$50.00 per person applies.

Cancellations

- Full refund if notice is received two weeks prior to workshop
- 50% refund if cancellation received at least one week prior to workshop

Changes to Program

E&S reserves the right to alter the content, date or venue if necessary. Every effort will be made to communicate with participants immediately.

In-house Programs

This program can be tailored for your own organisation's needs

For more information, please contact Julie Ankers on (02) 9267-5220, or Email: info@espeak.com.au

REGISTRATION / TAX INVOICE

(Please keep a copy for your records)

Name: _____

Position _____

Company: _____

Address: _____

Phone _____

Mobile _____

e-mail: _____

Attendees' Names:

Total payment \$_____ for _____ attendees via :

DIRECT DEPOSIT BSB: 032-016

Acc No:377845

CHEQUE Payable to E&S Training & Development

Visa MasterCard Bankcard AMEX

Diners Club

Card No. : _____

Expiry Date: ____ / ____

Cardholder's Name: _____

Signature: _____

Fax, post or email with payment to:

E&S Training & Development Pty Ltd

ABN 90 090 425 308

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