

Powerful Presentation Skills

- 1-day program -

Does the thought of speaking in front of a large group make you go weak at the knees? This program shows you how to deliver presentations with real impact.

You will learn how to overcome fears and deal with anxiety. Understand how to tailor your presentations to the audience and structure the content for added clarity.

You will gain confidence and polish in all aspects of your delivery. Once you have attended this program you will look forward to presenting at every chance you get!

Course content:

- What makes a successful high impact presentation?
- Necessary Planning & Preparation
- Audience Analysis
- Structuring your Presentation (from blank page to first draft in 20 minutes)
- The best ways to use speaker notes
- Professional Grooming to make the best impression
- 7 Steps to Handle anxiety and nerves
- Delivery tips – Making the performance powerful
- Using your Vocal Variety and tone appropriately
- How Projection & Pacing add impact
- Body Language and Gestures that really work
- How to use Visual Aids most effectively
- Using PowerPoint slides powerfully
- Keeping the Audience's attention throughout your presentation
- Encouraging and Controlling Audience participation



[Judeth Wilson](#) - Judeth has a passionate belief in people and developing the skills they have. She believes that people have the power to make an enormous difference - she helps to wake up the difference that they make to themselves and others in the organisation and ignites a passion for what they do

By the end of this workshop you will gain:

- The ability to structure a high impact presentation
- Techniques to deal with anxiety and channel nervous energy
- The skills to keep the audience engaged and focused
- Awareness of how body language, vocal variety and visual aids can maximize your impact



Ph: (02) 9267-5220 Fax (02) 9267-4202

Email: info@espeak.com.au

Website: www.espeak.com.au